



GE INSURANCE INSTITUTE

REGISTRATION FORM

www.GlobalEdUSA.com

Phone: 718-447-4388 Fax: 718-815-9788 eMail: admin@globaledusa.com

Student Information			
Last Name:	First Name:	MI:	Gender M F
Home Address:		Apt No.:	
City:	State:	Zip Code:	Birth Date:
Home Phone:	Mobile Phone:	eMail:	
Current Licenses/Certifications:		SSN:	

Company Information (Requesting Licensing)		
Company Name:	Position/Title:	
Business Address:		
City:	State:	Zip Code:
Office Phone:	Ext.:	Fax:
Manager's Name:		

Web-EDsurance Courses	107-WL	108-WH	109-WLH	107-WL+	108-WH+	109-WLH+
Check Enrolled Course						
Regulatory Study Hours	20	20	40	20	20	40
Classroom Hours	-0-	-0-	-0-	-0-	-0-	-0-
Tuition	\$110*	\$110*	\$150*	\$110*	\$110*	\$150*
XAM-NET™ (Required)	\$39	\$39	\$49	\$39	\$39	\$49
Course Registration Fee	\$50	\$50	\$50	\$50	\$50	\$50
Textbook	N/A	N/A	N/A	\$40**	\$40**	\$50**
Refund Policy	Mini	Mini	Mini	Mini	Mini	Mini
TOTAL	\$199	\$199	\$249	\$239	\$239	\$299

*Includes One Monitored Final Exam and only with Monitors Listed in our Preferred Monitor Directory

** Price includes shipping, handling and NY sales tax

Optional: State Licensing PSI Examination Fee	\$49
GE Handling Fee for PSI Licensing Exam	\$16
Register Me For My PSI Licensing Exam: TOTAL	\$65

If Registration box is checked Indicate any Special Needs Requested for Licensing Examination

ESL: Additional Time Request for English as a Second Language	
ADA: Special Accommodations Request under the 1990 Americans with Disabilities Act	

STUDENT IS REQUIRED TO SIGN PAGE 2 OF THIS FORM



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Refund Policy

Students who cancel **within 7 days** of submitting this registration form but before starting the course receives a full refund less the \$50 non-refundable school registration fee; less book cost; and less the optional state exam registration fees which are all non-refundable. Thereafter, students have a **Tuition Liability** as of the student's last module completed. The percentage refund is calculated in accordance to the Mini Refund Policy below.

Mini Refund Policy

If termination occurs	School may keep
0-15% of the Program	0%
16-30% of the Program	25%
31-45% of the Program	50%
46-60% of the Program	75%
After 60% of the Program	100%

The Online course percentage of the program completed shall be determined by calculating the number of chapter quizzes taken for each module by the number of total learning modules in the course. Any refund due a candidate shall be paid by the school within **forty-five days** of the date on which the candidate withdraws from the program and makes such written request for a refund. All refund requests must be in writing and sent to the Administration Office in Staten Island with the words REFUND REQUEST in the subject line. Postal mail requests should be addressed to: REFUND REQUEST, POB 141204, Staten Island, NY 10314-1204. eMail Requests should be sent to: admin@GlobalEdUSA.com. All refunds are payable by check and processed once per month on the third Friday of the month. Refund Checks are mailed to the student's address of record. Any student request for a second refund check will be assessed a \$50 stop check fee.

Optional License Examination Fee: PSI Fees are Non-Refundable. See the PSI Examination Policies listed in the New York State Insurance Department Licensing Information Bulletin. You have the option of registering yourself for the Licensing Examination or have GlobalED Insurance Institute register you with PSI. We charge a **\$16 Non-Refundable Handling Fee to register you for your New York PSI Licensing Exam.**

GlobalED will as a courtesy to the student due to the nature of online course registration and enrollment allow a student who has enrolled but not registered to continue in the course for a 24 hour period. If GlobalED does not received this signed registration form we reserve the right to remove the student from the course until such time this form is received.

Thank You for Choosing Global Education Insurance Institute

Student Signature: _____ Date: _____

Print, Sign and Fax this form to 718-815-9788